

### **Summary of Standard Documentation Required to Transfer (sell) Vehicles**

**The Transferee (Dealer) must mail, or otherwise deliver to DMV, the following documents to complete the standard transfer (sale) of a vehicle:**

- 1. A DMV Report of Sale - Used vehicle form (called an “ROS”, or “REG 51) to be submitted on the day of sale using Business Partner Automation, or Fairfax Imaging**
- 2. The Title, (also referred to as a “Certificate of Ownership,” or a “Pink Slip”)**
- 3. Vehicle/Vessel Transfer Form (called a “Reg. 262”)  
Contains power of attorney, odometer disclosure, and bill of sale**
- 4. Smog certificate (or electronic transfer) [V.C. §4000.1]**
- 5. Transfer fee of \$15.00**
- 6. Vehicle License Fee (Obtain by using DMV’s on-line Vehicle License Fee Calculator)**
- 7. Registration Fee (Obtain by using DMV’s on-line Registration Calculator)**
- 8. Taxes (These are paid to the Dept. of Tax and Fee Administration, not DMV)**
- 9. Application to Transfer Ownership and Registration**

Submitting the above documents to DMV is considered an “Application to Transfer Ownership,” and an “Application to Transfer Registration” to the new owner of the vehicle [V.C. §5600]. These terms are often used interchangeably to refer to the same act of submitting the forms and fees to DMV to transfer the vehicle to the buyer.